



City of Hermosa Beach
 1315 Valley Drive, Hermosa Beach, CA 90254
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 Email: icastillo@hermosabch.org



Received By: CC
 Referred To: CC
 Date Referred: 12-5-17

Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney-client privilege or any other applicable privilege. The City, in accordance with Government Code Section 8253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): <u>Matt Abrams</u>		Email: <u>matt.abrams@requestarchive.com</u>
Address: <u>2100 M St. NW</u>		Phone: <u>(202)-869-1860</u>
City: <u>Washington, D.C.</u>		Fax: <u>..</u>

Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

ALL Campaign finance forms for the following individuals: Michael Keegan, Mayor
Councilman Peter Tucker, Councilman Kit Bobko, Councilman J.R. Revitzky, and Councilman
Michael DiVirgilio.
Campaign finance forms include, but are not limited to: Form 497 Contribution Reports,
Form 460 Campaign statements, All semi-annual reports, and statements of economic interest.
I would like all forms filed by these individuals during ~~2017~~ and before their
tenure in office up until 2018.

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. *Accepted method of payment:* Cash or check. Credit card accepted in person only.

Signature _____

Date _____

For Departmental Use Only:

Action Requested:

☐ Review Only

☐ Copies Requested

Action Taken:

☐ Document Reviewed

☐ Copies Provided

☐ Refusal/Reason _____

By _____

Date _____

☐ Non-Existent Document

☐ Other (Please Explain) _____

For City Clerk's Use Only:

Date Requestor Notified _____

Notified By: _____

Date Picked Up or Mailed _____

Lizanne Castillo

From: Elaine Doerfling
Sent: Friday, December 01, 2017 4:03 PM
To: Lizanne Castillo
Subject: FW: Public Records Request
Attachments: Hermosa Beach City Council_Request.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Red Category

From: Matt Abrams [<mailto:matt.abrams@requestarchive.com>]
Sent: Friday, December 01, 2017 3:54 PM
To: Elaine Doerfling
Subject: Public Records Request

Hi Ms. Doerfling,

I am writing you today to submit a request under the Public Records Act, which I am attaching to this email. I would like to receive the records electronically, in PDF format. If the files are too large for email, a DropBox link will suffice. For clarity's sake I will type the body of the request here, in the event it is found illegible:

"All campaign finance forms for the following individuals: Michael Keegan, Mayor; Councilman Peter Tucker; Councilman Kit Bobko; Councilman J.R. Reviczky; and Councilman Michael DiVirgilio.

Campaign finance forms sought include, but are not limited to: Form 497 Contribution Reports, Form 460 Campaign Statements, All Semi-Annual reports, and statements of economic interest.

I would like all these forms filed by these individuals during their tenure up until 2010."

I ask for a determination on this request within 10 days of your receipt of it, and an even prompter reply if you can make that determination without having to review the record[s] in question.

If I can provide any clarification that will help expedite your attention to my request, please contact me at (202) 869-1860 or via email at matt.abrams@requestarchive.com. I ask that you notify me of any duplication costs exceeding \$100 before you duplicate the records so that I may decide which records I want copied. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you for your time and attention to this matter.

Matt Abrams

2100 M. St. NW

Ste. 170-301

Washington, D.C. 20037

Direct: (202) 869 1860